



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**VISHWA CHETHANA DEGREE COLLEGE**

**NO.36, RAJARAJESHWARI LAYOUT, HOSUR MAIN ROAD, ANEKAL,  
BANGALORE.**

**562106**

**[www.vishwachethanadegreecollege.com](http://www.vishwachethanadegreecollege.com)**

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**July 2022**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Vishwa Chethana Degree College was started in the year 2012 with the objective to provide the quality education for rural students. Our college is one of the established institutions in Anekal taluk under Bharath Educational trust. The college is affiliated to Bangalore University and offers UG courses in Commerce, Business Administration, Computer Applications and PG Courses in Commerce. Our College is committed to give equal opportunities to all, and offers an excellent learning environment. The college focuses mainly on rural areas to uplift the quality education.

Our college vision and mission impart value based holistic education and bring about excellence in students. Continuous internal evaluation, assessment of course outcomes, development of content resources and active involvement with variety of teaching and learning methods are in practice. In the year 2012 the college started with few students with 3 programs, at present we have 897 students with 4 programs 32 dedicated full time teaching faculties. Our area of campus is covered 5008 sq meters. Campus is buildup with 2500 sq meter which covers 23 class rooms with ICT class rooms and one seminar hall.

Parental and public acceptance is a immense support for the college development. Healthy academic environment and relationship between faculties and students which supports to enhance the overall performance. Students at the campus have coupled with responsibilities and discipline. For the growth and the encouragement of rural sectors towards learning an initiative is being taken by the management in reducing the fee structure which is affordable and cost effective. The Immense support from the Management and interdepartmental co-ordination makes the institution stand proud and grow in the society.

### **Vision**

To be the institution of choice for students seeking affordable and high quality education by fostering an atmosphere that imparts holistic education, inculcate values, and recognize hidden talents to bring out the excellence in students, thereby providing society with socially responsible professionals.

### **Mission**

- To provide quality education by adhering to the curriculum, that lead to the successful completion of degree and a bright future.
- To focus on academic and career success through the development of positive mind-set and effective communication in a safe and affordable learning environment.
- To establish value-based and skill-based education in all the streams.
- To impart continuous learning for all faculties

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. The Vishwa Chethana Degree College has a well-defined Vision and Mission with a great human and ethical values, social responsibility, and environmental awareness.
2. There is a steady growth in student's enrollment, infrastructure facilities, new courses offered and moderate placements.
3. A big strength of college is discipline to create good healthy environment in the campus and the whole building is under CCTV control.
4. There is a consistent and steady improvement in the results of UG and PG programmes.
5. Students brings standard to the college by getting University rank from the entire departments.
6. Students got numerous scholarships and opportunities to assist them in their career development and studies.
7. Highly trained, dedicated faculty members are not only imparting course curriculum but also mentoring students for the full development of students' personality.
8. The College's National Service Scheme and Scouts & Guides student's been very much involved and engaged with great various social and community service activities.
9. Clean and green campus.
10. Quality education at affordable fee to emphasis on rural students.
11. The syllabus of bangalore university designed in such a way which helps to uplift the moral and ethical values of the students.

Example:

- Indian Constitution and Human Rights,
- Personality Development,
- Science and Socity ,
- Value Education
- Culture Diversity and Socity.

### **Institutional Weakness**

1. Most of the Students are coming from different medium of instructions so this makes difficulty in communication level.
2. Less number of placements through campus selections.
3. Less number of functional MOUs, Add-on Programs and collaboration with industry-institution.
4. Fluctuation in PG admissions.
5. Lack of Integrated Learning Management System.
6. Lack of fund from Government and Non government bodies and Research Guides.

### **Institutional Opportunity**

1. Focus on more Skill Development activities and Faculty Development Programmes.
2. Since our college is located in Bangalore District, Placement opportunities can be increased.
3. Use of knowledge and resources for the development of e- content and e resources
4. Provide trainings with experts for teaching and non teaching staff members
5. Enhancing employability opportunities and encouraging industry collaboration and consultancy.
6. More participation of University academic and sports activities.
7. Opportunity to inculcate knowledge using the best practices and more participation in curriculum development.

### **Institutional Challenge**

1. Concentration of students diverted towards Innovation and Technology.
2. Making compulsory for the faculties to Publish the papers in UGC journals.
3. Rising funds from Government and Non Government bodies.
4. Students admitted from different Social and economic background, and they are first generation learners.
5. Global level challenges for higher education system for sustaining Institutional Quality and Competency

with the rapid changes.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Vishwa Chethana Degree College (PG centre) affiliated to Bangalore, University follows Choice Based Credit System in its Curriculum. 3 Undergraduate programmes and 1 Post graduate programme offered by our college. The college follows semester method and to plan the effective delivery of syllabus and its completion, academic calendar and time table is prepared and followed which helps faculties to handle the academic activities in a smoother manner. Documents like attendance register, lesson plan, assignments, Project work, question bank maintained based upon curriculum. Every semester curriculum related meeting are held with Principal to discuss academic calendar, time table, subject allotment. Continuous internal evaluation is carried out by the respective subject in-charges based on the parameters like attendance, assignments and tests. ICT enabled teaching, Peer learning, Group discussion, Quiz and Chalk and Talk method are the various methodologies used in teaching. Parent-teacher meeting conducted to every student in every semester after the internal and preparatory examinations to ensure the parents to know about the academic level of students and maintain parent-teacher relationship.

During the academics the teachers are allowed to involve in the university activities like paper assessment, lab exam assessment. To enrich the curriculum few add-on courses are included which enhances the knowledge and creates the confidence in students to face the challenging world. The institution also concentrates on the courses which enrich the ethics, human values and holistic approach inculcates the moral and ethical values and to be a good citizen. Support to the students for experiential learning through project works, industrial visits and workshops are encouraged which enhances the hands on experience. The institution obtains feedback from different stakeholders like teachers, students, alumni, employers and analyses the feedback and takes action which help the institution to bring the changes in curriculum.

### Teaching-learning and Evaluation

The college aim to provide the friendly and effective atmosphere for teaching – learning evaluation. The admission process in our college is transparent and follows guidelines provided the university and follow the Karnataka state reservation policy to fill the seats ear marked for reserved categories. During the process of admission, the counselling team guides the students to select the right programmes.

Initially, bridge course programme is conducted for the first year students to provide the basic concepts of various courses to understand the concepts clear. Regular orientation programmes and co-curricular activities are organized to improve their knowledge and skills. The mentor: mentee ratio maintained in our college is 27:1, to take care of academic and related issues. Our college identifies advanced learners and slow learners through assessment examinations and remedial classes provided to the slow learners to enhance their performance. Our college post graduate students attended and completed MOOC-SWAYAM online certification and made use of digital platforms to enhance their learning.

Examination committee members in our college scheduled exam time table, valuation and transparent implementation of internal assessment by the student's exam marks, assignment and attendance. Before uploading the internal assessment to the university, which displays in the notice board and bring into students' knowledge. Both internal and external assessments grievances are transparent and it displayed on website. Feedbacks will be taken from the students during and after the completion of courses for the further improvements. Students are encouraged in participative and experiential learning through workshops and industrial visits. Attainment of programme and course outcomes are monitored by internal and university examinations. As a result of effective teaching learning processes our institution got 9 university ranks and 2 gold medals.

### **Research, Innovations and Extension**

Vishwa Chethana Degree College recognises the importance of Research and Innovations in the field of education. To inculcate an interest in the faculty for the same, efforts are constantly made. The management supports the research activities in the college by providing financial support to the faculties. In the past five years 5 faculty members have registered for PHD and 2 faculty members have been awarded the PHD. With the encouragement of the college, faculty members have contributed 19 research articles, and published 10 journals under UGC and 10 journals Non UGC care website.

Our College conducts various extension activities for the local community through NSS, Scout and Guides and other Clubs. Extensional activities are integral part of Our college. The Extensional activities are used as a means to create a socially well aware and responsible students. Under the NSS wing many socially responsible activities were conducted. The Extensional activities included community outreach programmes like tree plantation, community cleaning programme, 7days NSS camps in nearby villages, Voter Awareness programme, blood donation camps in association with the Narayana Hrudayalaya, students volunteered in Pulse polio vaccination camp held in Government hospital – Anekal, students participated in National integration camp. NWCC (Nature and Wild Conservation Committee) recognised the efforts of the college by conferring the Parisara Award.

The institution has created a platform to have active interaction between the faculty and the students. For the holistic development of the students college has created Commerce Club, Innovation Club, and English Literary Association. Students are utilizing these clubs as opportunities to enhance their knowledge. Field visit, industrial visits are organised to bridge the gap between theoretical and practical application of Technology.

In order to provide support and assistance to the students in enhancing their computer literacy, college linkages (MOU) with TMC a computer training institute. For creating a new environment to students and staff, college collaborate with People Skill trainer Mr. Syed Imran.

### **Infrastructure and Learning Resources**

Our college has adequate facilities for teaching learning through class rooms, laboratories, computing equipment's etc. The college provides learners with well-equipped facilities to enhance learning. The management upgrades facilities depending on the needs of the college every year. Our college is situated in the out skirts of the city which focuses on rural students and has an eco-friendly environment, landscaping with trees and plants which is wide spread over an area of 5008 Sq.m of built up area. It has two blocks with 23 class rooms out of which three class rooms are with ICT enabled class rooms, a laboratory, a library, an Auditorium, a

resting room for girls, IQAC cell and two staff rooms. It also comprises of separate wing for the office of controller of examination.

There are totally twenty class rooms with a seating capacity of 80 students well equipped with CCTV cameras, speakers for the effective learning purpose. Class rooms are spacious, well-lighted and are well ventilated with adequate number of fans for effective teaching-learning. Three class rooms with LCD projectors . Library is a good source of information and knowledge ,spread over an area of 83.61 sq.m which includes over 8000 books, magazines, and newspapers which in turn helps to enhance students and staff knowledge.

Sport facilities help students to improve physical health and well-being. College Sports field is spread widely over 2508.38 sq.m which makes students to enthusiastically discover their talents.A yoga room of size 64 sq.m is provided for yoga classes with the help of the yoga instructor. Yoga classes are also conducted in the open field for good health and fresh air.The cultural team puts all its efforts in motivating the students to participate and enrich our culture and tradition by playing skits, Dramas, various forms of dance, traditional acts.The Computer Science Department has one laboratory with 77 computers spread over an area of 92.903 sq.m with upgraded software's to enable student-centric approach with Projectors and LAN facilities provided for 40 computers.

### **Student Support and Progression**

As students are the pillars of our college serving our students to achieve their future goals is being considered to be the main intention of our institution.Our college provides support for the students in their academic support through skill based teaching,Professional support through career counseling ,placements ,Financial support through affordable education and various Government scholarships and Free ships.Students from reserved category are provided with scholarship from the government.Most of our post graduate students completed their under graduation in our college.

Capacity and Skill enhancement activities like soft skills -Mr.Syed Imran ,People Skill Trainer appointed in our college to enhance the communication skills of the students ,Life Skills -Mr.Yeriswami ,Physical Education Director teach Yoga skills and physical activities by out door games and indoor games.Our college Training and Placement cell and Our college alumini student Mr.Nikhil Kumar.H provides Career counseling and help the students to get placements in various companies.

Students have the facility to bring their grievances to the notice of the Principal directly by dropping their suggestions in the suggestion box time to time.To ensure holistic development of the students college has an array of cells like SC,ST cell,Anti ragging ell,Anti sexual harassment cell,Equal opportunity cell,Student grievances cell,Students counseling and placement cell.These cells ensure that students from all backgrounds are given equal opportunity to participate in all round development of the student.Students are encouraged to participate in cocurricular and extracurricular activities organised in the college,intercollege and University level competitions.To encourage the present students of the college, the college conducted the first alumni meet in 2020-21. It proved beneficial for the final year students in seeking guidance for their higher education and career opportunities.

## **Governance, Leadership and Management**

The governance of the college is framed to achieve its mission and it has been working continuously towards the vision of the institution, which as almost completed its 12 years of service in the field of education. The college is managed and by Bharath Educational Trust, the college organisation structure ensures a system of decentralised and participative management. The institution works with the objectives of providing access to higher education for under privileged students.

The governing body works in collaboration with Principal, HOD's, administrative staff and faculties of the college towards fulfilment of its objectives. The Principal is the head of the institution fulfilling the vision and mission. The college has well defined committees to ensure to complete functioning of the college activities like student council, grievance cell etc. have been working rigorously to strengthened the institutional practices. During pandemic situation our college took online education as a strategic plan and effectively made its deployment and attained good results with University ranks. Administration, Student Admission and Support and e-governance has been implemented.

Faculties are provided with financial support to attend workshops and conferences. Performance appraisal system for teaching faculties introduced which helps them to improve professionally. Welfare schemes are available for teaching and non-teaching staff as per the Bangalore university norms. The institution conducts external and the internal audit regularly with the help of audit committees ensures transparency.

The college has been functioning as a quality sustenance's measures and it holds regular meetings for effective and implementation of institutional policies. The management of the institution involves all the stake holders in decision making process by way of discussion and feedback.

Initiate the teaching faculties to attend conferences, workshops and seminars and conducted webinar for students are the two practices successfully implemented as a initiative of IQAC. To enhance the teaching learning process Parents meeting for the students to monitor them continuously and suggestion box for faculties to resolve their challenges implemented by IQAC.

## **Institutional Values and Best Practices**

The vision of Vishwa Chethana Degree College is to provide high quality education along with providing society with socially responsible professionals. Our college organizes gender equity and sensitization programs through Counseling cell, Anti-Sexual Harassment Cell, Equal Opportunity Cell, Anti-Ragging Cell for the women development. The college ensures the Safety and Security through the CCTV coverage inside the classrooms, staff-room, around the corridor, library and throughout the building. Door-step transportation through the CCTV camera and GPS device inside the college buses. The college makes use of LED bulbs inside the classrooms, computer lab and projector lab as an alternate source of energy and energy conservation measure.

Our college facilitates the management of solid waste, bio-waste and e-wastes by segregating and sending them in a regular interval of time to the authorized vendors for recycling and disposing at the landfills. The college has clean and green-campus, Pedestrian friendly pathways and conducts programs such as No-vehicle Day, Bicycle Day and Ban on Plastic Usage as initiatives for the greening the campus. The college has a barrier free



environment for the differently-abled students with ramps for their easy access to classroom and disabled-friendly washroom. Other facilities provided for them like Braille and screen reading software.

Our college conducts several activities for the promotion of the harmony towards cultural, regional, communal and socio-economic diversities. The college is conducting programs for the promotion of constitutional values, rights, duties and responsibilities of citizens to create awareness about our national identity and symbols among the students and employees of the institution.

The code of conduct has been formed to improve the overall performance, development of students and teachers by creating an effective and disciplined way of teaching- learning platform. Our college celebrates both national and international commemorative days, events and festivals. The national festival plays an important role in paying tribute to our great national leaders. The aim of regularly celebrating these days is to maintain the feeling of national integration and patriotism among the youngsters of the nation.

The best practices followed:

1. To provide an affordable and higher education to students from different backgrounds.
2. Knowledge shared is knowledge squared.

The Institutional Distinctiveness through the disciplined form of uniform promotes the integrated personality development of the students.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	VISHWA CHETHANA DEGREE COLLEGE
Address	No.36, Rajarajeshwari Layout, Hosur Main Road, Anekal, Bangalore.
City	Bangalore
State	Karnataka
Pin	562106
Website	<a href="http://www.vishwachethanadegreecollege.com">www.vishwachethanadegreecollege.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Prakash Reddy T	080-29785502	9916672004	-	pr2284@gmail.com
IQAC / CIQA coordinator	P Sobiya	080-29785504	7904260360	-	vedciqac@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	27-09-2012

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Karnataka	Bangalore University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC		
12B of UGC		

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	No.36, Rajarajeshwari Layout, Hosur Main Road, Anekal, Bangalore.	Urban	0.55	2500

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom, Commerce	36	PUC	English	220	200
UG	BCA, Computer Application	36	PUC	English	100	77
UG	BBA, Business Administration	36	PUC	English	60	38
PG	MCom, Commerce	24	PUC	English	50	23

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				32			
Recruited	0	0	0	0	0	0	0	0	12	20	0	32
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	2	3	0	5
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	3	0	3
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	1	4	0	5
PG	0	0	0	0	0	0	11	13	0	24
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	1	0	0	0	1

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	101	16	0	0	117
	Female	177	21	0	0	198
	Others	0	0	0	0	0
PG	Male	4	0	0	0	4
	Female	18	1	0	0	19
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	22	21	19	6
	Female	31	44	27	24
	Others	0	0	0	0
ST	Male	2	4	2	2
	Female	2	6	4	6
	Others	0	0	0	0
OBC	Male	112	108	81	107
	Female	158	174	146	134
	Others	0	0	0	0
General	Male	3	5	0	0
	Female	4	6	6	1
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		334	368	285	280

**Institutional preparedness for NEP**



<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The Karnataka government on August 7 issued an order for all undergraduate colleges in the state to implement the national education policy - 2020. From the 2021-22 academic year. Initially it was a little disturbing decision which has been imposed on UG colleges. The college faculties themselves did not know the meaning of NEP. Later on by attending the workshops and seminars conducted by the Bangalore University our College has been able to understand what is the actual vision and mission of NEP under multidisciplinary/interdisciplinary concept. Now the college has taken many new steps to know how the curriculum has been framed, pedagogy has been summarised, Elective papers were selected, and many more. NEP supports all the UG colleges to adopt innovative and logical thinking. Our college is affiliated to Bangalore University which has taken challenges to make understand the systematic way of learning system. College is trying to adopt new opportunities to understand and follow NEP rules regulations, guidelines which are the key principle. We are following different programmes like B com, BBA, BCA, M com. NEP has given the opportunity to enhance and develop all courses, college has started giving instructions to the teachers about subjects and curriculum and co-curriculum activities. New text books have been ordered for further preparations. We are planning to update all the software's to compete with NEP syllabus. It has given maximum flexibility to choose the elective papers. So the college has involved with their faculties about the right selection of elective papers which can support the students to build their carrier.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Provisions of Academic bank of Credit proposed in the draft of NEP to facilitate multiple entries and exit points in their academic programs. This is an innovative idea to earn and deposit credit through National schemes like SWAYAM, MSME, MOOC, NPTEL, V-Lab etc. It shall be also considered for credit transfer and accumulation in this provision. By these students will be able to earn credits and get the program completed. In case if because of any reasons students could not be able to continue education in the state or country then the credits that they have earned that can be transferred to that particular institution. This will increase the level of literacy.</p>

3. Skill development:	<p>The college is affiliated to Bangalore University which does not have the freedom of designing in own syllabus. But still addition to this our college is providing some extra skill developed courses like personality development, Tally, CCC, CCC+, Banking and Commerce, foundation courses, communication skill development programs and many more. pre placement courses etc. Our UG and PG programs are designed in such a way to mould future managers with the application of tools and techniques of modern commerce and management practices in order to align with the Government of India's National Skills Qualification Framework (NSQF) and requirements of Industry.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Indian culture is very important to uplift the Indian economy. So it must be considered as a high priority for the country, as it is truly important for the nation's identity as well as for its development. In this regard appropriate integration of the Knowledge system particularly teaching in Indian languages is important. Where student can understand it easily. These changes will also increase the opportunities for the students to build their strong carrier. Languages not played an important role in carrier development but also its influence the people to speak in a right manner with family members, authorities and strangers, and also influence the words of conversation that decides the standard level of life styles. The subject and the teaching style is matters a lot in the experts of teachings. In order to preserve and promote culture, one must preserve and promote a culture's languages. Our College has offering all programs. In addition to this, the college offers UG and PG programs in convenient language. It offers an elective subjects and foundation courses which gives the choice of freedom of selection.. Some of our faculty members have fluency of speech in other Indian languages like Hindi, Tamil, Telugu, and English etc. College has the opportunity to utilize this human resource for the development of Indian knowledge system effectively.</p>
5. Focus on Outcome based education (OBE):	<p>The student learning outcome should be defined in terms of knowledge skills understanding values and employability. The objectives set out in the NEP on outcome based education is holding Competency, set of standard, benchmarks, attainment and fulfilment of targets. In addition to this, the Outcome based</p>

	<p>education blended with three elements Theory of education, a systematic structure of education, and a specific approach to instructional practice. College is prepared to fulfill the objectives and achieve the target as per the structural curriculum provided by the affiliating university. All courses are designed with the concept of Remembering, Understanding, Applying, Analyzing, Evaluating and Creating aspects. Apart from specific skills, learning outcomes at all the levels ensure social responsibilities and ethics, as well as environmental and social well-being of the nation. Outcome based education aims to brings uniformity in syllabus for all programs. Variety of approaches in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project based learning field work, all includes OBE. This institution, being affiliated with Bangalore University to follows the guidelines as and when directed.</p>
6. Distance education/online education:	<p>This institution is already prepared, especially during COVID-19 pandemic situations and teaching learning process through different online modes like ZOOM, Microsoft Team, Google Meet whatsapp etc. Hence no obstacle in online education. Online classes were conducted very effectively by all faculties in all programs. Both teachers and learners have experienced the online teaching and evaluation process through different software. So, the institution is well prepared in this regard by giving relaxation in COVID-19 pandemic situation and accordingly visits of students and faculty members to college from different distant areas, helping them to study from home and also work from home for all subjects in all semesters. This institution is preparing to make available all such type of e-content material prepared by faculty members to all students through online mode to meet the future challenges.</p>

## Extended Profile

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### 1 Program

#### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
234	221	208	196	183
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

**Number of programs offered year-wise for last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	4	4	3

### 2 Students

#### 2.1

**Number of students year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
912	917	894	793	705
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
165	161	184	139	128

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
317	270	274	237	172

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
34	32	27	24	17

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
34	32	27	24	17

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 24**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
188.62	427.92	351.35	285.25	264.91

**4.3**

**Number of Computers**

**Response: 77**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

**1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

Our college is affiliated to Bangalore University, Anekal, Bangalore South (DT), Highly Motivated in educating students in both UG and PG Programmes. The college is following the syllabus with choice based credit system (CBCS) provided by Bangalore University. The institution is focused on the effective transmission of educational program with the highly motivated and disciplined manner.

#### **Preparation of Academic calendar and Time table**

Academic calendar is prepared by the internal quality assurance cell with the supervision of Principal in every semester based on the Bangalore university calendar of events. Academic calendar is helpful for the faculties to schedule academic, co-curricular, cultural activities and internal assessments. Departmental timetable is prepared by the coordinators as per the academic calendar. This prepared timetable schedule comprises of one hour sessions for the theory classes and two hours' sessions for the practical classes. After preparing the final copy the same will be circulated to the students. Lesson plan and teaching methodologies are based on course objectives and course outcomes.

#### **Curriculum Documentation**

Regular meetings conducted monthly to measure the coordination of activities. Documents are maintained for every subject individually to monitor the students' presence. Maintenance of attendance registers helps the regularity of the students to the classes. Monitoring the absentees daily and informed to the parent. Both internal and preparatory examinations and university exams ensures the proper course outcomes. Academic calendar., Lesson plan, Attendance register, Internal Assessment Records, Project works, Assignments, Question banks are the documents maintained in every semester helps to deliver the curriculum in effective manner. To enrich the curriculum add on courses like MS Office, MOOC, Swayam /NPTEL Online certification courses introduced to both Under graduate and Post graduate students. Teaching learning activity monitored by IQAC by collecting the feedback from both the faculty and students ensures its effectiveness.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.2 The institution adheres to the academic calendar including for the conduct of CIE****Response:**

As Our college is Affiliated to the Bangalore university, the events are scheduled based on calendar of events of the university. The calendar of events makes reference to the number of working days, list of celebrations and commemorative days, period of internal assessments and university examinations. It also includes the dates of orientation of first year, sports, cultural and meeting of statutory bodies. Academic calendar finalised by Principal and IQAC cell before the commencement every semester.

Our institution provides environment to the students to improve their learning levels. Apart from classroom educating, students are also motivated to undertake extra activities. Different exercises like presentations by students, group discussions are conducted regularly for the uplift of the students. The timetable of external examination is fixed by the university and the same is displayed on the college notice board for students. Before the commencement of examination internal assessment will be finalized and displayed on the noticeboard for the review of the students.

Academic calendar strictly followed for the process of internal assessments, submission of assignments. The internal assessments are based on the parameters like attendance, assignments and three internal assessments. Internal assessment time tables fixed by the examination monitoring committee, which is approved by the Principal. Once the test papers are evaluated they will be handed over to the students for review. After completion of one internal and preparatory exams meeting will be held to update the overall academic performance of the student. Based on the discussion held with parent if the performance of the student is below average then with the permission of parent remedial classes will be taken which helps the students to improve the performance in the third test as well as university examination. Practical assessments are also conducted periodically as it is also considered as main part of the curriculum. More practice sessions are conducted, model exam and mock viva-voce is conducted twice before the final practical examinations. The practical internal marks are concluded based on the maintenance of records, performance of model exam and mock viva-voce.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**



**Response:** D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 5

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 13

**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	4	4	4	0

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 14.2

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	200	195	198	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

Value based education integrated to the syllabus of our affiliating university it describes cross cutting issues relevant to Professional ethics, Gender, Human values, Environment and Sustainability into the curriculum. The curriculum ensures about the knowledge and awareness of the respective subjects to the students of all programmes. A day of the college starts with morning assembly followed by singing state and national song to inculcate discipline and five minutes' meditation in every first hour of the day makes the students to refresh their minds.

Foundation courses like Indian constitution and Human Rights, Environmental studies, Science and society, Personality Development, Culture diversity and society and Value education added to the syllabus by our prescribed university it inculcates the values and moral ethics to the students

## **Environmental studies, Indian Constitution and Human Rights**

Environment studies brings awareness about environment, sustainability, climate changes such as global warming, pollution due to chemicals such as automobile emissions, contaminants in drinking water, and biological features. The Indian constitution and human rights courses educates the students upon the values of Indian constitution and Human rights.

## **Science and Soceity,Culture Diversity and Soceity**

Science and society for the students of the commerce and management streams, is to provide the basic knowledge about science and an overview of the nature of Science and technology and its interaction with society. Culture, Diversity and Society course helps them to gain the knowledge of different diversities in Indian culture and discuss about contemporary challenges faced by the indian society. it makes the students a healthy respect for the rich diversity in Indian society and culture.The course will also help them understand the problems of rural society, it will also develop in them the secular values of tolerance, communal amity and peaceful coexistence.

## **Personality Development, Value Education**

Personality development course ensures the personal growth of students in the field of self-awareness, goal setting, leadership qualities, stress management and time management. This course makes the student to aware about themselves and seminars provided in this topic improves communication of the students. Value education discuss about gender sensitization, Human rights and gender equity. Our college maintain policy for gender sensitization and take measures to promote equity.

<b>File Description</b>	<b>Document</b>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>

### **1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

**Response:** 1.32

#### **1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	3	3	2	2

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 15.79

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 144

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** A. All of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 83.23

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
338	334	368	285	280

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
460	440	410	370	280

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
165	161	184	139	128

File Description	Document
Average percentage of seats filled against seats reserved	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

The students admitted to the college have different learning capabilities and thus identified as advanced learners and slow learners. It is the responsibility of the college to undertake the efforts to identify them and make their learning level better based on their capabilities.

The methods to assess the learning ability of the students

- Performance in the qualifying examination
- Continuous internal assessment and University Examination
- Active participation in Co-curricular and Extracurricular activities
- Behaviour and Class room activities

#### Advanced learner's initiatives

- They are involved in various activities such as Seminar, workshop, participation in inter collegiate and University level competition,
- They are involved in activities conducted by the department like group discussion, Classroom seminars, technical quizzes.
- Encourage them to involve in essay writing competitions, intercollegiate sports and cultural activities.
- Motivate them by giving "Best Student Award"
- Encouraging advanced learners with extra care to obtain the university rank and provide proficiency prizes to them.
- Motivated them by the way of career counselling to attend campus interview and get placed in various sectors.
- They act as a mentor for slow learners
- They encouraged to attend online certification courses like MOOC, Swayam ,MS Office and Python

- Even encouraged to take PG CET, GATE, competitive exams.

### Slow learner's initiatives

- Special or remedial classes are held for slow learners after the class hours so that to improve in academics.
- The institution offers foundation/Bridge course programmes.
- Personal counselling and special care from mentor motivate them to improve
- To issue question bank and university question papers for their reference
- Providing simple lecture notes or study materials
- Improve their communication skills with our people skill trainer
- Encourage them to participate in Co-curricular and Extracurricular activities
- To progress them by interacting with their parents periodically

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for additional Information	<a href="#">View Document</a>

#### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 27:1

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

Response:



The college adheres experiential learning, Participative learning and problem solving methodologies to enhance learning process.

### **Experiential learning**

- The college offers well equipped laboratories to get hands-on-exposure to the concept taught in the class room.
- Students are encouraged to participate in various curricular and co-curricular activities which helps in widening the knowledge of the students.
- Department level industrial visit are organized for students to understand work process and business functions.
- Industrial visits provide opportunities for practical learning in real life and enhance active or interactive learning.
- Students are actively participated in community reach programs by creating short films to create road safety awareness, eye donation
- NSS special camp and Scouts and Guides improve social awareness and community welfare
- Advent 2018 and Trade Expo conducted to improve their experiential learning.

### **Participative learning**

- As part of participative learning activities like student seminars, assignments, quizzes and debate programs are organized by the institution
- Students are actively participated in various national festivals with great honour and pride with despites historical events
- Students are motivated to involve in activities like group discussions, projects and presentation which enhances learning, set clear goals, enhance interpersonal skills, and better understanding of the subject.
- Students are encouraged to take part in National level Programme on Environment conducted by Department of Forest, Bangalore which aims to Save the trees and Environment.
- The institution organizes special program on the occasion of International Yoga Day where students are actively participated in the event which improves the physical health and builds strength.

### **Problem solving methodology**

- As part of problem solving methodology, student is exposed to various activities like NSS project

work, task like mind mapping and brainstorming session

- Sustainability activities like swatch Baharat, blood donation camp from Narayana health centre and online education during pandemic helps student to widen their thinking capabilities
- Training the student with the current affairs helps to take better decision

### **The following student's centric activities were conducted in our college**

- Field visit (B.B.A, M.COM)
- Assignment to students.
- SwachathaKaryakrama by students
- Conducting Group discussion.
- Speech and debate competition
- Quiz competitions
- Essay writing competition
- Project work
- Cooking without fire
- Pick and speech
- Communication classes

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### **2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

#### **Response:**

Our college promote faculties to use technology and ICT enabled tools for effective teaching and

distribution of knowledge. Teachers utilized ICT and supporting the students for the powerful learning and better teaching experience. In the field of Education, the utilization of ICT enhances growing experience and innovative thinking capabilities by delivering information. PowerPoint presentation and video mode lectures gives better understanding compared to chalk and talk method.

**Following are the ICT tools used by the institute:**

- Projectors – LCD Projectors are available in 3 classrooms, computer lab and auditorium.
- Desktops – Desktops are available at computer lab, administrative office and faculty cabin.
- Printers – Printers are available at all prominent places.
- Photocopier machines – Photocopier machines are available at the campus.
- Online Classes through Zoom and Microsoft Teams.
- Wi-Fi connection:40 systems in computer lab, library have LAN connection
- Social media –study materials send through what’s app groups make it easier the students to access the materials.

**Advantages of using ICT in teaching learning process:**

- Quick access of information is possible with the utilization of ICT.
- ICT devices replace the traditional teaching methodology in to intelligent computerized board strategy.
- It makes it easier to understand the concepts clear for the students.
- ICT devices are Eco-friendly, thereby reducing the paperwork.
- Teachers and use Power point presentations, photos and videos for the effective teaching learning process.

ICT enabled tools provide effective content delivery, promote experiential and creative learning to grow along with technological advances.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 27:1

#### 2.3.3.1 Number of mentors

Response: 34

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 2.54

#### 2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	1	0	0

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 3.49

#### 2.4.3.1 Total experience of full-time teachers

Response: 118.6

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

**Response:**

Assessment plays an important role in teaching learning process, as our college is affiliated to Bangalore university, it follows the calendar of events and the prescribed schedules.

**Internal Assessment Mechanism:**

- Academic calendar is prepared as per the university calendar of event and made available in institutional website.
- During the orientation program, the internal assessment procedures are informed to the students
- Mentors and course in-charges update the students about the evaluation method

- Question papers are set according to the university pattern and guidelines
- Scheme of evaluation is informed beforehand to the students
- Valuated answer scripts are issued to the students and discussed on how they can improve
- After every internal and preparatory exam, parents-teachers meetings are conducted to discuss about their ward's performance
- Prior intimation about the exam dates or any change in exam schedule is intimated through notice board and sms service to registered mobile numbers
- The internal marks are displayed in the notice board before uploading to the university portal to maintain transparency and provides opportunity to students for clarifications

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient**

#### **Response:**

In our college, we have a transparent, time-bound and efficient mechanism to deal with internal/external examinations related grievances.

- As internal/external examinations are conducted as per the university schedule, grievances related to this are taken care by examination committee.
- The Principal, Examination Coordinator, Coordinator can be approached by the students for addressing and resolving the grievances.
- Internal assessment is based on exams, assignments and attendance. It is evaluated and internal marks calculated by the end of the semester and it is displayed on the notice board. For the grievance related to the internal assessments, the students can approach the examination co-ordinators / mentors.
- In internal assessment, the grievances like mistakes in question papers, out-of-syllabus questions, malpractice are taken care by exam committee members.
- Any university examinations related grievances like delay in results, revaluation, retotalling are also taken care by examination committee.

- If any university examination related grievances The college sent requisition letter with necessary documents to announce the pending results. The university resolved such grievances immediately.
- Students who expected more marks, approach concerned subject teacher or mentors for clarifications, the teacher assist students to apply for revaluation /photocopy and after verifying photocopy of answer scripts by the subject teacher.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

### Response:

- Programme outcomes are student centered and aims to focus on knowledge and skills. Course outcomes clearly state the objectives of the course which helps the students to reach their goals.
- The programme outcomes, programme specific outcomes and course outcomes offered by the institution are displayed on college website.
- While admission and orientation programmes Parents and students get knowledge about their programmes.
- Course faculty explains the objectives and course outcomes to the students in the in first session.
- Both department and library maintains the hard copy of syllabus prescribed by the university programmewise.
- University conducts orientation programme to explain programme outcomes and course outcomes to which our faculties participated and inculcated their knowledge .
- Career counselling by our faculties and our alumini student conducted for the students to inform about their programme outcomes and career oppurtunities.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

Attainment of programme outcomes and course outcomes is a measurable scale of every college.

It is measured by following key points

- **Result analysis:**Programme outcomes and Course outcomes are evaluated through internal assessments and university examinations.Attainment of university ranks and high percentages is one of the measurable scale to identify programme outcomes and course outcomes.our college produces 11 university ranks and 5 gold medals since the last 5 years.
- **Class room activities:**To improve course and programme outcomes student centric activities like Quizzes,Seminars,Assignments,Project lab activities conducted .Student distinctions progressed semesterwise .
- **Counseling :**Advanced learners and slow learners identified and counsel them with the help of mentors to improve their programme and course outcomes.
- **Sports and Cultural activities:**Students are participated in university level and intercollege level activities won 16 prizes in university level cultural competitions.Every year students actively participated in essay writing competition conduted by forest department won first,second and third prizes.
- Students have participated in many activities in the college and won prizes in the cultural and sports activities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years



**Response:** 79.73**2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
280	238	218	172	121

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
317	270	274	238	172

<b>File Description</b>	<b>Document</b>
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 0

**3.1.2.1 Number of teachers recognized as research guides**

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**3.1.3.2 Number of departments offering academic programmes**

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	9	9	8

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Response:

Our Institution has created an eco system for creation and transfer of knowledge through various innovative activities to create new ideas. The Institution provides all required facilities, guidance to enhance the students knowledge. Students are encouraged to actively involve to exhibit their innovative talents.

Our campus provides eco friendly environment with well established building and it is providing Environmental studies as a compulsory paper in the field of all UG programmes. this subjects gives awareness, practical knowledge about healthy environment.

Our institution supporting students and staff by providing the opportunities and encourages the faculties to attend Faculty Development Programmes, and allowing the students to involve in different awareness programmes, Innovative Club, Commerce Club, English literary club etc.

industrial visits and field trips are organizes by the college to acquire the real life practices in students life. industrial experts provides the knowledge in various fields. students are undergo with the different concepts to develop and enhance the recent updates.

With the changing demands our College objective is to promote entrepreneurial activities at campus. To Inculcate Better communication Skills and build self-confidence and to encourage Innovation driven activities at campus. This facilitates by Motivating and providing sufficient support system to perceived idea for successful start-up in its eco system.

Few activities like:

**Commerce Club:** To expose students to meet the practical challenges in the current business scenario. Club taking initiative to build self-confidence and proactive approaches and development of multidimensional skill. Trade Fair has organized for creating awareness on marketing the products. BBA and Mcom Students are taking to visit Industries to create practical knowledge on various concepts. Mcom Students were certified with special training of “Certification Programme “and provided with internship also to gain hands on experience and better Industrial Exposure. Seminars, Group discussions are

conducted to involve students in activities that are essential to be an entrepreneur.

**English Literary Club:** The English Literary Club has been conceived by the Department of English. It inculcate among students a flair for the language and enhance their literary skills. Encourage to the students to become orators and displays their intellectual, independent thinking skills and imbibe a sense of confidence. And provide platform for exchange of knowledge. Students presented their own poems on Nature and Students took Initiative to organized the presentations on Famous English Poets. Among these interactions is one of the important consideration is signing of an MOU with Syed Imran Pasha for Communication buildup, enhancement of Interview skills, and building of self confidence among the students.

**Innovation Club:** The Club aims at to create awareness, educates, nurtures and inculcates a culture of Innovation among the students. Innovation Club helps students to generate new ideas and become innovative in their outlook. It always practices the students” Look at Problems and situations from a new perspective and develop new solutions that do not rely entirely on past and current solutions. Club organized “waste from Best” with or without using technology. And provided complete resource support and guidance to aspire student with new thinking. Students successfully presented their talents, Like Made paper bags, Photo frames and a group of students made a Water Heater from Waste Mat from old cloth. Ideas and Innovations are created through various activities which has become an integral part for creation and transfer of knowledge.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

**Response: 2**

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	0	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
URL to the research page on HEI website	<a href="#">View Document</a>

#### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.37

##### 3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
9	1	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.37

##### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	0	2	0	0

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4 Extension Activities

**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

**Response:**

Extension activities are an integral part of the education in our college. The College organizes extension activities in the neighbourhood community that sensitizes students towards community issues.

A brief description of some of the extension activities are:

- NSS
- Blood Camp
- Pulse polio Immunization Programme.
- Save Trees and Environment.

NSS: National Service Scheme is a central Sector scheme of the Government of India. This Scheme provides opportunity to the students to participate in various extensional activities. NSS Students get recognition in the society for taking a part in various government community Services. Our College has conducted many NSS activities under the Scheme of 'Swachh Gramina Abhiyana'. Student become to know about the importance of some the activities such as, Cleaning Programmes, Health awareness, Voter awareness programme, Proper conservation of Food, and Celebration on The National Festivals like, Independence Day, Republic Day etc. Students are positively and actively involved in all the activity and shown their interest in doing social works. These kinds of activities develop their personality through community service. By conducting NSS camps in Samandur village people were maintaining cleanliness in their surrounding areas.

Blood Donation Camp: A great initiative of organizing Blood Donation camp was organized by our college along with the NSS unit on 16 February 2019. Narayana Hrudayala Blood Bank, Bommasandra was called for the camp, 2 Doctors and 2 nurses were attended. Totally 105 Students along with 10 staff members donated blood in the camp. The camp was held from 10.30 AM to 12.30 PM. The Students and staff members willingly donated blood and felt happy for their contribution. The blood donators were satisfied that donating blood might save someone's life in emergency.

Pulse Polio Immunization Programme: Our College NSS volunteers took a great part to take the initiative

of the pulse polio vaccination in Government Hospital, Anekal, for the benefit of Village people who had Children below 5 years. They gave polio drops to the children and gave awareness to the people about the importance of the pulse polio. Our NSS volunteers are always showing their involvement in such good causes like Pulse polio vaccination Programme. They utilized this opportunity to take a small part to protect vulnerable children against the virus.

Save Trees and Environment: Every year on 2nd October, The Forest Department Bangalore organizes National level Programme on Environment. From the year 2018-2021 our college has organized various programmes to save trees and environment. Because of our involvement, the Forest Department gave 'Parisara Award' to our college. On 2nd October 2019 our college participated in the programme 'Save the Trees and Environment' which was conducted by The Range Forest Department Bangalore. In this programme, 100 Students and 10 staff members were participated and gave the awareness to the people about the importance of saving trees and nature. Many of our students became aware of saving trees, and every year during world environment day NSS students are planting trees in the College premises and Neighbouring places.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 6

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	1	1	0

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years****Response:** 15**3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	5	3	4

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years****Response:** 11.17**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
62	100	100	100	101

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

**3.5 Collaboration****3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/**



**internship per year****Response: 5****3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

**File Description****Document**

e-copies of related Document

[View Document](#)

Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship

[View Document](#)

Any additional information

[View Document](#)**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years****Response: 3****3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	0

**File Description****Document**

e-Copies of the MoUs with institution/ industry/corporate houses

[View Document](#)

Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years

[View Document](#)

Any additional information

[View Document](#)

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

Our Institution provides learners with well-equipped facilities to enhance learning; the management upgrades facilities depending on the needs of the institution every year. Our Institution is situated in the outskirts of the city which focuses on rural students and has an eco-friendly environment, landscaping with trees and plants which is wide spread over an area of 5008 Sq.m of campus. It has two blocks with 23 class rooms out of which 3 class rooms are with ICT facility, one laboratory, one library, an Auditorium, a resting room for girls and two staff rooms. It also comprises of examination cell, IQAC office, administrative office and Principal's office.

**The amenities are:**

- There are totally twenty class rooms with a seating capacity of 80 students well equipped with CCTV cameras, speakers for the effective learning purpose. Class rooms are spacious, well-lighted and are well ventilated with adequate number of fans, wide Black boards and podiums for effective teaching-learning.
- Three class rooms with LCD projectors and projector screens. Each class room is equipped with CCTV cameras, speakers and has seating capacity of 80 students wide spread over an area of 64 sq.m.
- The Commerce Department uses the computer laboratory with LCD projector to enhance the skills with advanced technology through Tally and Advanced excel.
- The Computer Science Department has one laboratory with 77 computers spread over an area of 92.903 sq.m with upgraded software's to enable student-centric approach with LCD projectors and LAN facilities for about 40 computers are been provided.
- The Counselling room ensures one-to-one interaction and confidentiality.
- Library is a good source of information and knowledge spread over an area of 83.61 sq.m which includes over 8000 books, magazines, and newspapers which in turn helps to enhance students and staff knowledge and N-LIST facility is also available for staff to get enriched with e-resource facilities.
- Sport facilities help students to improve physical health and well-being. College Sports field is spread widely over 2508.38 sq.m which makes students to enthusiastically discover their talents.
- The college is well-equipped with an Auditorium which includes a sound system, mic, focus lights, speaker and has a seating capacity of 200 people.

Other facilities:

- UPS and Batteries for power backup
- Staff room with computer and printers.
- Fire extinguisher.
- RO-System.
- Transport facility.
- Canteen facility.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

##### Response:

The Institution has ample facilities to coach the students in Indoor and Outdoor Sports and Games and to host tournaments and spectacular cultural events.

Sports and Games Facilities:

- The Sports Department has facilities for playing various sports activities such as chess, ball badminton, carrom Board, shot put, cricket, Foot ball, Discuss throw, Tennikoit, Javelin etc.
- The Sports field is spread widely over 2508.38 sq.m which makes students to enthusiastically discover their talents.
- The college also supports and encourages the students to participate in various sports and cultural activities in Taluk, District, and State-levels.
- The number of student's participating in sports activities includes 400-500 students every year.
- Separate room for NSS, SCOUT AND GUIDES.

Year of Establishment:

The facilities for Indoor and Outdoor games were established during the year 2012.

User Rate:

The Department of Physical Education conducts various sports events regularly. Every day around 150 students use indoor and outdoor games facilities within college hours for practice with the direction of the physical education director for regular practise.

Specification of Outdoor and Indoor Games:

Badminton: Badminton court size 13.40 m X 6.10 m

Ball badminton: Ball badminton court osize 24 m X 12 m

Throw ball: Throw ball court size 18.30 m X12.20 m

Volley ball: volley ball court size 18 m X 9 m

Kabadi : Kabadi court size 13 m X 10 m

Kho-Kho :Kho- Kho court size 32 mX 19 m

Cultural Activities:

Year of Establishment: The cultural room and auditorium were established during the year 2012.

User Rate: Around 150 students and all staffs use auditorium for all types of formal assembly: seminars, award ceremonies, and dramatic plays, dance competitions and so on.

Yoga:A yoga room of size 64 sq.m is provided for yoga classes with the help of the yoga instructor. Yoga classes are also conducted in the open field for good health and fresh air.

User Rate: Every year, an average of 600 students is benefited with from yoga classes.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 20.83

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 9.5

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
22.50	26.50	32.24	11.13	43.24

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our institution has a collection of 3432 text book, 400 reference books, subscription of 03 Magzines, 02 local newspaper, 02 national paper. The library can accommodate over 30 students in its reading room. It has been an N-LIST subscribed the month of May – 2022 and has access to 3 lakhs e-Books and 6000 e-Journals available. All the staff and students have access to e-resources available under N-List. The library has 02 functional computers with internet facility available for the use of students and the teachers. Various activities of the library such as data entry, issue and return and renewal of books are done through the software. The books are classified according to Dewey Decimal Classification (DDC). OPAC service is provided. Users can search for books by title, author and subject. All books in the library are bar-coded.

Name of ILMS software: KOHA 21.05

- Nature of automation (fully or partially) : Partially
- Version : 21.05
- Year of Automation : 2021

Koha Free Software / Open Source. Koha is distributed under the Free Software General Public License (GPL) version.

In the present era digitalized databases are being compiled in majority of the library services, which are based on information technology as well as resources available in electronic formats. In order to manage all kinds of resources and information, libraries require high quality integrated software. Full-featured ILS. In use worldwide in libraries of all sizes, Koha is a true enterprise-class ILS with comprehensive functionality including basic and advanced options. Koha includes modules for acquisitions, circulation, cataloging, serials management, authorities, flexible reporting, label printing, multi-format notices, offline circulation for when Internet access is not available. Multilingual and translatable. Koha has a large number of available languages, with more languages every year. Full text searching Powerful searching, and an enhanced catalogue display that can use content from Amazon, Google, Library Thing, Open Library, and Syndetic, among others.

Library Standards Compliant. Koha is built using library standards and protocols such as MARC 21, UNIMARC, z39.50, SRU/SW, SIP2, SIP/NCIP, ensuring interoperability between Koha and other systems and technologies, while supporting existing workflows and tools. Web-based Interfaces. Koha's OPAC, circ, management and self-checkout interfaces are all based on standards-compliant World Wide Web technologies—XHTML, CSS and JavaScript—making Koha a truly platform-independent solution.

#### KOHA Module

- Acquisition
- Cataloguing
- OPAC (Online Public Access Catalogue)
- Serial Control
- Circulation

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 0.77

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.19	0.62	0.54	1.1	1.41

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year****Response:** 7.93**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 75

<b>File Description</b>	<b>Document</b>
Details of library usage by teachers and students	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

Our college is enabled with Wi-Fi facility. Around 40 computers are with high speed internet facilities through LAN.

- 27 CCTV surveillance cameras have been installed all over the campus to bring safety to students and staff, which are Wi-Fi enabled.
- Three class rooms, one laboratory and one seminar hall are upgraded with ICT facilities which comprises of LCD projectors, projector screens, mics and CCTV.
- Campus computers are connected with internet facilities with a data transfer speed of 100 Mbps which are connected in LAN.
- Library is facilitated with Koha software for easy entry of books and also connected with internet connection.
- Computer lab has periodic upgraded software for the students learning process.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>



**4.3.2 Student - Computer ratio (Data for the latest completed academic year)****Response:** 12:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

**4.3.3 Bandwidth of internet connection in the Institution****Response:** A. 750 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 9.53**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
20.3	30.2	13.99	35.5	35.5

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The purchase committee and the staff identify the growing and recurrent needs for purchase/ upgrading various facilities. This is presented to the principal, who places the relevant proposals to the management form approval after which quotations are called for and orders are placed.

- Spread over 5008 sq.mts, the institution has the following physical facilities.
- ICT – enabled lecture halls.
- Laboratory
- Library
- Examination cell
- Auditorium
- Sports field
- Yoga room
- Cultural room
- Staff rooms
- Ladies room
- Counselling room
- Canteen
- Rest room
- CCTVs
- UPS and batteries compartments
- Sports room
- Garden
- Office room

A stream lined process of service, repairs and annual maintenance is in place for the upkeep of the above and is carried out based on usage or need, daily, weekly, monthly and annually. A supervisor and support

staff are in charge of maintaining the cleanliness or hygiene of the campus. Classrooms, rest rooms, staff rooms, corridors and other common areas are cleaned daily. The supervision reports to the principal for the list of daily requirements. Buildings and other infrastructures are painted periodically.

- Periodic service and repairs are undertaken to ensure effective functioning of laboratories and class rooms furniture / equipment / ICT facilities in addition to continuous supervision of power / water supply.

The cleanliness and sanitation conditions of wash rooms are mentioned regularly by the supervision.

- Environmental pollution is controlled through tree plantation programmer.
- CC TV's, fire extinguishers are periodically serviced and maintained.
- ICT: Our college provides ICT – enabled classrooms to enhance teaching – learning. CCTV surveillance through IP camera setup at strategic points on campus is Wi-Fi enabled prevention of malpractice and misbehaviour.
- For the power backup of all the electronic equipment, UPS and batteries have been installed and they are maintained by servicing them every year. Wi-Fi access points are regularly serviced. CCTVs are maintained and serviced annually. computers are regularly maintained by technical staff.
- Laboratories: Equipment's are maintained and regularly upgraded. Stocking of materials, regular supply of gas and water and uninterrupted power supply is ensured for smooth conduct of practicals. laboratories are maintained with a thorough cycle of upkeep by the attenders.
- The professional vendors are used to maintain the following:
  - UPS
  - RO water purifiers
  - Air conditioner
  - Telephones

Auditorium:

The auditorium is equipped with sound system, mic, CCTV camera's, lights, seating, curtains, projectors and are periodically maintained.

Yoga room:

The college is offering yoga classes for all the students to bring both good physical and mental health. Regularly yoga sessions are conducted to bring the awareness of sound mind and body.

## Sports field:

The college has facilities for sports activities. The sport field spread widely over 27000sq.fts.which makes students to enthusiastically discover their talents. The sports department has facilities for playing various sports activities such as discuss throw, shot put, cricket, foot ball, chess, carrom, ball badminton volley ball, javelin etc. Specific sports hours are added in the time table and sports sessions are provided to uplift the student's extra sports related talents.

- Day books and stocks records of all procured items in college are maintained systematically. Internal and external audit during the annual section's verification is mandatory for all departments.
- All sections of the college campus are maintained by support staff comprising of laboratory attenders, gardeners.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 29.37

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
270	215	334	226	197

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 42.85

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
276	531	409	439	176

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** B. 3 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 0.45

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	9	8	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** B. 3 of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 2.05

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
14	4	3	5	2

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 33.12

**5.2.2.1 Number of outgoing student progression to higher education during last five years**

Response: 105

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

Response: 60

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	2	2	0	0

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	2	2	0	0

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3 Student Participation and Activities**



**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 16

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

Student council representatives actively participate and help to coordinate in all the events related to academic and co-curricular activities. Our college encourages participation of student representatives in various activities like NSS, cultural, and in different aspects like equal opportunity, career guidance etc. This empowers the students to acquire better academic environment. The management heeds to students' opinions and suggestions for better development of the institution. Students are also involved in several institute and department level committees with active participation. Students who excel in academics and co-curricular activities, are appointed as class representatives. This helps them in enhancing their leadership skills and boost their confidence and encourages other students to follow them. Student members of NSS, sports and cultural events are appointed by the faculties. By actively participating in these events students inculcate a social responsibilities and enhance their value system. Student council members motivate other students to actively participate in all the academic, co-curricular and extracurricular events. They take initiatives in organizing various cultural, sports, and NSS events. Student council members take responsibility in maintaining discipline in college premises. If any member of the student council is found inactive, he/she is removed immediately, from the student council by the Principal.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.2

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	8	13	12	13

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Our institution initiated Alumni participations in the campus. The first alumni meet was conducted on 19.5.2021 in college premises. Lunch was provided to all who attended the meet. Students effectively participated in the meeting. It was even good for the faculty and the management to meet the old students. Many points were discussed in the meeting regarding the development of the institution. The entire alumnus was motivated to share their ideas towards the development of the institution. Valuable feedback

provided by the Alumni on curriculum and any other aspects were communicated with management to effectively implement them in improving the efficiency of the college. Invitations given to prominent Alumni. Their presence and interaction, at the events, showcase their achievements and inspires the current students to excel.

Alumni members who have excelled themselves in various walks of life are invited to the college to interact with students, as resource persons for seminars/conferences/workshops/guest lectures/motivational talks, etc. Our alumni Mr. Nikhil Kumar H, Technical Process specialist visited our college and gave a career counseling session in "Career opportunities in MNC" for the final year students during the year 2019-20. Our students got very good insights about career and placement opportunities in MNC. Also, some of our aluminous help our students to get placements and to find career opportunities in different MNC. Our management is effectively planning to register the alumni committee in the upcoming years.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Response:**

**Vision Statement:**

To be the institution of choice for students seeking affordable and high-quality education by fostering an atmosphere that imparts holistic education, inculcate values, and recognise hidden talents to bring out the excellence in students, thereby providing society with socially responsible professionals.

**Mission Statement:**

- To provide quality education by adhering to the curriculum, that lead to the successful completion of degree and a bright future.
- To focus on academic and career success through the development of positive mind set and effective communication in a safe and affordable learning environment.
- To establish value based and skill-based education in all the streams.
- To impart continuous learning for all faculties.

**Our Motto:**

Progress comes from proper application of knowledge and hard work.

**Nature of Governance:**

As a private financing institution, it comes under management of Bharath Education Trust. It as a structured administration system lead by the Board of trustees who are responsible to ensure that institution fulfils its mission or not. An administration is an inclusive process with power in various committees and bodies, members from the board of trustees, university and management, nominees, co-ordinators from each department, teachers and students contribute in planning, implementing policies and decision making, which helps the institution to meet its vision and mission. With this the management and faculty members are involved in defining the policies to welfare the students in their all levels like as the management providing comprehensive approach to teaching, where educators seek to address the emotional, social, ethical and academic needs of the students in an integrated learning format. Students are thought to reflect on their actions and how they impact the global and local community. Students often engage with projects that apply critical thinking skills towards solving real world problems. The governing body takes decisions on finance and education, the strategic plan, recruitment and other academic and administrative proposals are scrutinised by the governing body to assure that the college is in the right direction to achieve its objectives.

**Perspective plan:**

To create an enabling academic environment for students embedded with sincerity, discipline and commitment. The Institution provides holistic education that enables the students to actively participate in community life. The leadership qualities of the college provide clear vision and Mission to the education system. Our institution has various perspective and strategies in their parts. The faculty continuously supporting to keep the students posted with the information of new innovations and thus prepare them for their future endeavours. Continual monthly and daily tests are conducting, and performance is assessed to enable students to read their maximal potential parents are periodically updated about their children performance. There are many areas in which teachers can be involved in decision making, the institution encouraging the teachers to participate in activities outside the class room such as text book selection, curriculum development, learning assessment, student placements, personnel staffing, which is lead to increased dedication, job satisfaction, increased motivation and greater responsibility.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### **6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management**

**Response:**

The Principal is the administrative head of the institution for effective administration and efficient implementation of the academic activities, efforts to decentralise the management are being made through academic council, NSS units, heads of the department and several committees & cells comprising of teaching faculties, non- teaching staff. The college as mechanism for delegating and providing autonomy. Committees and cells are formed with members who are specialised for taking in charge of specific events or activities. Programme conveners and the members are authorised to plan and organise academic programmes and events. The college also ensures participative management by involving the faculty members, non-teaching members, students, and parents in various activities of the institute including decision making.

The following strategies are adopted by the institution to monitor and evaluate institutional activities:

- Regular meetings (Academic council, committees)
- Regular visits of the principal to the departments and interaction with head of the departments.
- Heads of the department monitor their respective departmental activities.
- Submission of activities, reports to the principal.

**Case Study:**

The Trade Expo concept was hit upon by the M.com students and they approached the heads of department to executive their plan. Our Principal Mr.Prakash Reddy conducted a staff meeting with all the HOD's and Faculties regarding Trade expo-2019. At the time of discussion Mr.Silambarasa, Mrs Amrin Samar Sulthana and Mr.Srinivasan.N voluntarily who has taken in charge to organise and conduct the programme in successful manner. The in charges discussed about the Trade expo-19 with the M.Com Students and faculties, the programme plan is drafted. In that Trade Expo our M.com students were the organisers of the events. The total number of participants was divided into four groups, in each team 10 students were there, and every team had its own captions as an Unbeatable, Eleven Stars, Business Team and Trade Emporium. With many delicious eatable-like chats, bakery food, ice-cream, chocolates, full meals, beverages and other items like stationary, ornaments, saree and costumes, scarf etc.The teams were displayed their goods in an alternative manner to draw attention of the customers. On that day Mr.Prakash Reddy our Principal sir as a chief guest he inaugurated the function and visited the stalls which are done by the teams. Based on the performance of the students the ratings are given. The eleven-star group is the winner of Trade expo-19and they are gifted with individual Trophy and Certificates.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.2 Strategy Development and Deployment****6.2.1 The institutional Strategic / Perspective plan is effectively deployed****Response:**

During the covid-19 pandemic students at our college were unable to attend the classes, as the most of the colleges switched to online teaching when class room teaching was completely suspended. It was not only difficult to the teachers but also to the students. As our institution provide education to the under privileged students, most of them were coming from rural places and remote areas where they don't have sufficient electric facility to attend online classes and more over it was a very uphill task to their parents to offer a smart mobiles, so we were convinced most of the parents to offer mobiles for their children's education sake and provide them a proper time and place where they cannot get any interruptions during their class timings.

In response to covid-19 our institution needed on immediate shift towards online education which can be a change as well as needful for us, but for the teachers it was a great challenge to adapt social isolation strategies to get a rapid response to fully online classes, without wasting the time our HODs prepared a time table for online classes with Zoom and MS teams, Google meet Apps. In the initial days were faced lots of problems with students as many were not showing interest to attend the classes, no attentiveness and many were exited with lot of disturbances and so on. But for the teachers it was a challenge to grab the

student's attention toward e- learning. Thus, we made mandatory to attend the classes regularly, during the class timings they have to switch on their video and audio, those who are not they were assigned more work.

A whole class synchronised by text based discussion, video audio based discussion, task allocation, online questionnaire, class peer evaluation, class work submission, subject -wise assignment and chapter wise online tests were conducted. Every day the teachers should have to report the happenings of the online classes with the principal through the text messages, in this part we were very thankful to our principal sir that he had resolved our problem with the students when we were reported about the absentees. Immediately he had taken an initiative by attending classes in between the periods to observe the student's strength. From the very next day the student strength was rapidly increased.

Almost about two years our all faculty members with the support of principal were involved in their works to get cent percent result in all the subjects. finally, our institution has succeeded in its Mission by achieving good results. With this, online learning had helped students to become independent learners before they make their way in to the real world.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

#### **Response:**

**Being a private institution, the college functions as per the rules and regulations.of the institution.Matters related to appointments and relieving of the teaching and non teaching staff come under the in charge of principal.**

- Matters related to admissions, examinations and curricular aspects comes under the purview of affiliated Bangalore university, Bangalore
- The institution has many departments and the institution functions on the principle of division and deputation of responsibilities among different department of the institution.
- The institution has been striving hard in order to bring the institutional vision and mission into reality with the help of different department of the institution.

- The principal looking over the administration.
- The principal entrusts the responsibilities among the teaching and the non teaching staff.
- Various committees are formed and each committee has a co-ordinator and the different number of members
- Depending on the requirement of the committees many of these committees comprise of both teaching and non teaching staff.
- Students are also made members of various committees like sports committee, cultural committee etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** C. 2 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

**As it is a private institution, all the teaching and non-teaching staff get all the welfare**



**measures .The following are the welfare measures provided to the teaching and the non-teaching staff.**

Welfare measures for teaching staff:

- Casual leave
- Restricted holidays
- Maternity leave
- Provident fund
- O.O.D
- The children of the teaching staff are getting fee concession.
- Semester wise vacations for the teaching faculty
- Separate lounges are provided for female and male faculties, where employees can relax and engage in team building activities.
- Separate computer is given to female staff room.
- Separate restrooms are provided.
- Canteen facility is provided for teaching staff in all working days and the rate is normal price.
- Free transportation facility is provided for the teaching staff.
- Welfare measures for non-teaching staff:
  - Casual leave 1 per month.
  - Dussehra bonus Rs.2000 is provided during Dussehra festival.
  - The children of non-teaching staff get fee concession.
  - Non-teaching staffs are provided a tea daily.
  - Free parking facility.
  - Medical allowances.
  - Provident fund.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 8.53

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	0	3	3

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 1

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	1	2

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

**Response:** 1.18

#### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

**Response:**

**Institution has adopted performance appraisal system for teaching and non- teaching staff.**

At the end of the every academic year, systematic evaluation is done to know the ability of the staff members. The performance appraisal is a foremost part of our institution, time to time appraisal of the performance of a teacher would help a lot of improvement to the quality of teaching. The performance of a teaching staff is appraised at every stage, which has become mandatory for the teacher to get promoted to the higher scale.

Teaching faculty performance is reviewed based on:

Personal profile and general information.

Curriculum delivery and its enrichment.

Students results in individual subjects

Punctuality, commitment with academic activities

Teaching skills, number of paper presented, number of conferences and workshops attended attende by the faculties.

Research projects undertaken and involvement in other college activities.

All self appraisal forms are carefully read by the principal then he evaluates performance based on the faculty's physical observation than he as conveyed to the concerned teacher for better performance. Faculty performance is also assessed through HOD's. Teaching learning process are reviewed with at most importance and Non-teaching staff are assessed based on their attitude towards public, co-workers, staff members as well as students. Their works have been physically observed by the principal based on their appraisals which are made.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

**The institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure the financial formalities.**

Internal audit is conducted by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and compliance report of the internal audit has been submitted to the management of the institution.

External audit is conducted once in every year by an external auditor.

The process of internal audit:

The mechanism used to monitor effective and efficient use of financial resources as below;

- Before the commencement of every financial year the principal prepares a budget allocation by considering the recommendation made by the heads of all the department.
- The college budget includes a recurring expense such as salary, electricity bill, internet charges, maintenance cost, stationary and other consumable charges etc. and non-recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses will be monitored by accounts department as the budget allocated by the management

- All receipts are audited by an internal financial committee on yearly basis.
- An expense incurred under different heads are thoroughly checked by verifying bills and vouchers.
- The balance sheet and audited statements of accounts including audit are first placed before the principle for examinational approval.
- If any discrepancy is found, it has been brought to the notice of principal and make it correct, the same process is being followed for the next years.

Process of the external audit:

- The accounts of the college are audited by accountant regularly as per the government rules.
- The auditor ensures that all payments are correctly authorised after the audit.
- The report as sent to the management for review.
- Any quires in the process of audit would be attended immediately along with the supporting documents within the prescribed time limit.
- All this mechanism exhibits the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all the levels.
- The audited statement is dully signed by the authorities of the chartered accountant.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

#### **Institution maintain and follows a well-planned process for mobilisation of funds and resources.**

- The process involves various committees of the institute as well as the department heads and account office institute as designed some specific rules for the fund usage and resource utilisation.
- All the expenditures are allocated according to the sections namely infrastructure, maintenance, salaries of the staff, research incentives, staff welfare, student welfare, etc. Accounts of the institution are audited regularly and balance sheet and other financial statements drawn annually.
- The student's tuition fee is the major source of income for the institute.
- The optimal utilisation is ensured through encouraging innovative teaching learning practices.
- The available physical infrastructure is optimally utilised beyond regular college hours to conduct remedial classes, co-curricular activities and parent teacher meetings.
- The college infrastructure is utilised as an examination centre for university exams.
- Library functions beyond the college hours for the benefit of students and faculties.
- The college aim at promoting research development consultancy and such other activities involving the faculty at various levels.
- Institute effectively administrate to nurture quality and promote a competitive environment.
- Optimum utilisation of assets as land, buildings, equipment, vehicles, furniture etc. which are already in place and to be created in future.
- Principal himself maintaining the finance works. Statutory auditors are also appointed who clarify the financial statement in every financial year.
- The management itself has been working as a purchase committee to seeks evaluations from vendors for the purchase of equipment, computer, books etc.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

#### Few practices have been institutionalised as results of IQAC initiatives for its quality assurance

1. The IQAC has initiated to provide the guidelines to attend conference and workshops, seminars, and to Present & Publish paper.

#### Objective:

- The main objective is to introduce a new idea and to inspire the participants to further explore it on their own .
- Making faculties to keep in touch with new developments in the field.

#### Function:

The head of the department provides guidelines to all the participants to reached the venue on time and suggested the proper instructions. The technical session was handled by the experts. Many were presented papers in their area of expert. many best papers from the different colleges were selected for publication. All the sessions were good. Our faculty members from the different department were gained knowledge and few of them presented and there papers was selected for publication. All the members they received conference kit soft copy of the all pares. This helps the faculties to connect a bridge between the present knowledge to the past and theoretical and practical knowledge.

#### Impact:

After attending successful conference, workshop, and seminars our college faculty members have learned to discover their new ideas. The learned how to published paper and present papers. They shared experience with students. Enjoyable learning and sharing helps to create very good active environment in the department as well as in the class rooms.

2. The college has initiated webinars for students through IQAC:

#### Objective:

- The another objective is to enlarge the college system by providing facilities to the faculties to express their ideas, knowledge through the way of online platform. This is way to help the students to build and enhance their personal growth.

Function:

- The presenter can select the relevant topics for the purpose of presentation through the online platform which can support student's carrier.
- The proper link has been sent through WhatsApp students' group one day before.
- Most of the students entered in online platform to receive the outcomes.
- The session was started by welcoming resource person and with our respected principal.
- All the session was executed in a proper manner and the topics which has selected which was beautifully narrated by the presenters.
- The intake was fruitful to the participants. The college believes in nurturing the talents of the students by providing proper support.

Impact:

Conducting webinars through online its effective way to utilise knowledge as well as time. This makes the faculties to share their experience in that topics which can able to find out the strength and their area of expert. students are actively involved in online sessions and learned many thinks. This makes the students understand the value of technology as well as time.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

**1. The institution reveiws its teaching learning process by conducting parent -Teachers Meeting:**

Objective:

- The primary purpose of conducting meeting to check the periodical reviews, to find out the current



strengths and weakness of the students as per the academic and non-academic activities and to discuss the curriculum improvements.

Function:

- The IQAC heads took the initiative by seeking the principal permission to conduct regular meetings which will be conducted with set of agenda that is parents and teachers along with students.
- After completing class internal to evaluate the performance of the students meeting will be arranged.
- In the presence of teachers and parents all the points will be described based on the each subject wise.
- Why students mark and performance is very low or average in that subject,
- One to one discussion if student need special reference.
- Collecting the feedbacks from the parents to express their opinions.
- Suggesting proper planning for preparation.
- Any gap in understanding of subjects in that case providing extra attention to those students.
- Providing remedial classes batch wise for slow learners in evening after the normal class as well as morning session before the normal class.

Output:

- Good changes in the academic as well as non-academic activities.
- The students who use to disturbed in class they started listening classes.
- Changing their way of behaviour.
- the parents, teachers meeting helps the students to understand their levels.

## 2. Suggestion Box

Objective:

- Express their opinions, suggestions and feedback without any hesitation or fear.
- To rectify various mistakes and solve the different problems faced by the students.

## Function:

In College earlier all the suggestions, opinions and feedback in connection with curricular, extracurricular, infrastructure facilities and the teaching and non-teaching staff, student's complaints were given directly to the principal. Sometimes, the faculty members are hesitating to express their opinions and suggestions. They will be having a fear of negative impact on the persons concerned. Keeping this problem in mind, IQAC has initiated an alternative arrangement where all the faculty members can express their opinions, suggestions and feedback without any hesitation or fear. IQAC had advised the principal in order to keep a suggestion box, which would serve the purpose. Now the suggestion box is kept in the IQAC room. The committee opens the suggestion box once in a week, usually every Saturday and goes through the suggestions and opinions. The committee brings these opinions and suggestions to the person concerned. If it is a major complaint against some members of the staff, it would be brought to the notice of the member concerned and would be informed to rectify it. If it is a demand for any facility, measures would be taken to provide the possible facility. If it is regarding any inconveniences or problems found measures are taken to address them immediately. Thus, the suggestion box which is placed in the college has been helping the institution to rectify various mistakes and solve the different problems faced by the students. But so far, the committee has not received any major complaints. So, it's moving smoothly.

## Outcome:

All the faculty members are feeling comfortable to share experience. This leads them to act freely in the department.

All the complaint, suggestion, has received against the quality chalk box and it has replaced with good one. The suggestion box which is placed in the college has been helping the institution to rectify various mistakes and solve the different problems faced by the students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** D. 1 of the above

<b>File Description</b>	<b>Document</b>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

#### **Gender Equity and Sensitization:**

Gender sensitization refers to the raising sensitization of gender equality concerns.

- Gender equity is the process of being fair to women and men.
- The term gender refers to the economic, social and cultural attributes and opportunities associated with being male or female.
- Equity leads to equality. Gender equality requires equal enjoyment by women and men of socially-valued goods, opportunities, resources and rewards.
- Our institution is educating and following the idea of gender sensitization among the students as per the duties and responsibilities of a good citizen.
- More than 50% of the women staffs are working in the institution. They are encouraged to take part in various activities and responsibilities.
- They work as co-ordinators and members of different committees.
- A committee by name “Anti-sexual harassment cell” has been framed to deal with issues relating to sexual harassment. All the staff members and the students are made to aware of the Sexual Harassment of women in Workplace Act, 2013 and the legal implications of sexual harassment and also gender discrimination.
- “Anti-ragging committee” is working as an eye on the activities of the students related to ragging and harassment.
- “Disciplinary committee” has been created to work with other committees in order to prevent any indiscipline activities happened within the campus.
- There is a “Counselling cell” in the college. Some of the teachers counsels the students those who are involved in some acts of indiscipline

#### 1.Safety and security:

- CCTV coverage throughout the building

- Separate ladies staff room
- Door-step transportation with CCTV surveillance camera and GPS device

#### 1. Counselling:

- Everyday tracking of absentees
- Counselling facilities with concerned committees
- On a weekly basis, discussions will be held on problems faced by girls (personal, social)

#### 1. Common Rooms:

- Girls' restroom
- Women assistance provided near girls' common room
- First-aid Box

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

#### Response:

According to Britannica,

“Solid-waste management, the collecting, treating, and disposing of solid material that is discarded because it has served its purpose or is no longer useful. Improper disposal of municipal solid waste can create unsanitary conditions, and these conditions in turn can lead to pollution of the environment and to outbreaks of vector-borne disease—that is, diseases spread by rodents and insects.”

#### Solid Waste Management (SWM):

- The main objective of SWM is the maintenance of clean and hygienic conditions and reduction in the quantity of solid waste.
- SWM refers to the complete process of collecting, treating and disposing of solid wastes. Properly managing waste is essential for building sustainable and hygiene campus or environment.
- Some of the common solid wastes obtained from the college include dried leaves, paper, newspaper, food waste, electronic circuitry waste etc.
- We have installed separate dust bins at common places for dry and wet wastes. These bins are emptied daily and are handed over to the town municipality for the disposal once in a while.
- Paper and newspaper wastes are sent out through our regular scrap vendor.

#### 2. Bio-Waste Management:

- The bio-wastes like dry leaves, flowers, fruits and vegetable peels etc.
- The campus generates some amount of garden waste which is in the form of leaves and canteen

wastes which will be composted to form manure and used for organic farming.

### 3. E-Waste Management:

- **The computer lab generates a small amount of electronic wastes such as cables, pen-drives, keyboards, mouse, chips, batteries, bulbs etc.**
- These e-wastes are collected in a separate room which will be disposed to the agency that collects these e-wastes.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

**Response:** D.1 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** B. 3 of the above



File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

The College has conducted several programs for providing an inclusive environment. It has taken various initiatives for promoting and developing tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities. The motto of the college is to facilitate women's education and welfare. In the college, there is a fee concession for merit students in the admissions.

The college has provided admissions to all eligible students disregarding their cultural, regional, linguistic, communal, social and economic backgrounds. The students from diverse religion, regional and cultural background have been encouraged to take initiatives in the various programs and activities conducted by different departments in the college.

For the promotion of cultural, unity and diversity, NSS cell of our College conducts different programs such as:

The college celebrates Vinayaka Chaturthi festival to spread prosperity and wisdom and to seek the blessings of Lord Ganesha.

The college organized "Bendre Baduku Baraha" on account of birth anniversary of Varakavi Dattatreya Ramachandra Bendre on 31/01/2020 to promote cultural awareness among the students.

"Kodagu Flood Relief Camp" on 29/08/2018 to raise funds from staffs and students.

"ADVENT-2018", a program held on 17/10/2018 by the Commerce and Administration departments to motivate students to develop and adopt managerial skills.

"UTSAVA", a cultural event organised to celebrate the cultural diversity. Students from various region, religion and cultural backgrounds were participated in the program.

The various departments of the college conducted seminars, workshops and programs to promote communal harmony and tolerance. Various activities like painting competition, singing competition, essay writing competition, drawing competition, patriotic singing competition, lectures on different topics to encourage and extract student's ability and knowledge up to their levels.

Activities like Cook without Fire, Rangoli Competition, Cooking Competition, Food Fest were conducted to encourage and participate female students to enhance their creativity.

The above listed activities help in developing tolerance and harmony towards culture, region and linguistic, communal socioeconomic and other diversities.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

### 7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

#### Response:

Every year the college is conducting various programs on the regular basis for the promotion of constitutional values, rights, duties and responsibilities of citizens to create awareness about our national identity and symbols among the students and employees of the institution.

The college celebrates Independence Day on 15th August every year to commemorate the importance of freedom and the glory of Indian freedom struggle.

We celebrate National Voters Day on 25th January, in order to encourage youth voters to enroll and take part in the democratic process and elect the right leaders.

We celebrate Republic Day on 26th January every year, to spread the importance of our great freedom fighters and this day reminds us of our freedom struggle. Also reminds us on how we achieved an independent republic with a democratic system.

We celebrate National Youth Day on an account of birth anniversary of Swamy Vivekananda, who had a tremendous faith in youth, to honour and educate the students about his inspiring ideas and thoughts.

We celebrate Ambedkar Jayanthi on 14th April every year, to pay him respect and tribute for what he has contributed to Indian law and the constitution.

We organized several other different activities and events to sensitize our students and staffs about constitutional obligations, such as;

- Tambaku (Tobacco) Dushparinamagalu - session held on 31/07/2018 to create awareness among the students about the harmfulness of use of tobacco.
- Jal Samrakshan Din - to make awareness, inspire the students and social community to learn about

the importance of water.

- Teacher's Day – will be celebrated to honour the memory of India's first Vice President, Dr.Sarvepalli Radhakrishnan, who was a great teacher, on his birth anniversary.
- Blood Donation Camp - to create awareness among staffs and students about the importance of blood which saves an individual's life.
- World Environment Day - for encouraging awareness and action for the protection of our environment.
- Moral Ethics session on 26/06/2018 from Mr.Suresh Babu to train students about the professional & moral ethics and behaviour in the society.
- Baduki – Badukisu, a street play to spread the safety measures of prevention and protection of road accidents.
- Swatch Bharath – to achieve sanitation and waste management by ensuring hygiene around the premises.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1.The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3.Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

#### Response:

Our college celebrates/organizes both national and international commemorative days, events and festivals. The national festivals play an important role in paying tribute to our great national leaders. The aim of regularly celebrating these days is to maintain the feeling of national integration and patriotism among the youngsters of the nation. The teaching, non-teaching staffs and students of the institution celebrate these occasions to spread and pass peace, unity, happiness and love among the society.

- Independence Day: The College celebrates Independence Day every year on August 15th to spread the spirit of freedom fighters who fought for the independence of our nation. This day is recognised by the college as our national pride and honour, and celebrated by flag hoisting, singing the national anthem and remembering the great struggles faced by our freedom fighters through the speech.
- Teacher's Day: September 5th, Teachers' Day is celebrated to honour the memory of India's first Vice President, Dr. Sarvepalli Radhakrishnan on his birth anniversary and the students of our college celebrates this day to commemorate the importance of teachers in their lives.
- Gandhi Jayanti: The college celebrates Gandhi Jayanti on October 2nd every year to mark the birth anniversary of Mohandas Karamchand Gandhi, who was famously known as Mahatma Gandhi. He was called as Father of the Nation, who led India's freedom movement along with many other national leaders against the British rule in India
- Kannada Rajyothsava: November 1st, celebration of Formation Day of Karnataka as "Kannada Rajyothsava". The college celebrates this day by hoisting the Kannada Dwaja followed by singing Kannada "Naada Geethe".
- Voters Day: January 25th is celebrated as Voters Day in the college in order to encourage students to take part in the political process of our country and to promote awareness among them about their "Right to Vote", the duties and responsibilities of a good citizen.

- Republic Day: Our nation marks and celebrates the date on which the Constitution of India came into effect on 26th January 1950. Our college celebrates this occasion every year to remember the moment when the constitution of India came into effect after our country got Independence.
- Ambedkar Jayanti: The celebration of Ambedkar Jayanti in our college will be organized on April 14th every year to commemorate the birth anniversary of Dr. Babasaheb Bhimrao Ramji Ambedkar.
- World Environmental Day: June 5th is celebrated as World Environment Day annually for encouraging awareness and action for the protection of our environment. Speech was given to educate the students about the conservation of environment and preventive measures to avoid the effects of Global Warming.
- International Yoga Day: June 21st is celebrated as Yoga Day in the college every year to provide awareness on adopting and practicing the source of exercise and healthy activity by the students on a daily basis. The yoga instructor has provided a speech on the importance of yoga and which is a best way to maintain a balance physical, mental and spiritual practice.

File Description	Document
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

### **Best Practice: 1**

Title of the practice: "To provide an affordable and higher education to students from different backgrounds"

Objective of the practice:

- To provide an equal opportunity for students from different socio-economic background, culture, language and region.
- To create an environment of acceptance and belongingness to students.
- To create a socially responsible and diverse student population.
- To promote and encourage girls' education.
- To encourage rural population to pursue higher education at affordable prices.
- To make the institution a place to encourage higher education for married students.
- To build a place that accepts and nurture slow learners.

The context:

In the present scenario, education is must for everyone to face challenges of life. Especially for those who are from backward communities, weaker section of the society and from rural areas. Recent developments in the information and communication technology have created enormous employment opportunities to those qualified. This development creates a need for highly educated people in order to bridge the gap of the knowledge. This gap can be filled by providing quality higher education to all, especially from the rural areas and from the weaker section of the society. But it is not an easy task to fulfil this dream for all due to accessibility and the fee. In the rural areas, there are very few institutions giving the higher education. The real challenges here for the rural girls are: the problems with the family, the socio-economic restriction, traditions, attitude of the parents and guardians, have created issues to the rural girl students to participate in the higher education. Not only this, but other issues are financial challenges like the fee charged by the institution is high, the some entrance exams conducted by the institutions in order to get the seats. There is also problem of transportation for rural students.

The practice:

- The college is strategically situated in the place where it is accessible to many rural area students.
- No private entrance exams are conducted for students to get admissions for graduation courses. The college does not follow a system of cut off rates for the admission of students based on marks. There by encouraging the students to peruse their graduation without any inhibitions regarding their language, culture or previous year marks.
- The applications received for all the courses are carefully scrutinized and categorized to give at most priority to girls, rural students, students from lower income groups and from weaker section of the society.
- College makes efforts to create an environment which gives equal opportunities for all the students by providing fee concession, fee payment in instalments, scholarships, bridge course classes, special classes, remedial classes etc.

- College has adopted multi linguistic approach by giving options to students to select the first languages of their choice. College offers languages like Kannada, Telugu, Tamil, Hindi and Urdu. This encourages students from different language background to enroll for the course.
- To create a sense of inclusion and belongingness among the rural students, they are elected as class representatives and encouraged to participate in all the cultural events, sports events conducted in the college, inter-colleges and at university levels.
- To bridge the gap of knowledge, remedial classes are held for the slow learning students. In these classes special study materials are given for easy understanding of the subjects. Students are encouraged to prepare and giving presentation and seminars in the class.
- College provides transport facilities to many rural areas, this encourages more girls and rural students to enroll for the graduation. Every van is equipped with GPS and CCTV cameras which give a sense of security to students and their parents.
- College follows a system of uniform to eliminate the differences among students from different socio-economical backgrounds.
- College organizes many events like cleaning campaigns, volunteering at Government hospitals for Pulse Polio Drops campaign, plantation drives on Environmental Days, Celebrating National Festivals to create a sense of social responsibility among the students.

Evidence of success:

- Majority of the students enrolled are from the rural areas, from lower income groups and weaker section of the society.
- Students from rural areas have participated in many cultural events and college events at University level and emerged as winners.
- Every year there is an increasing trend in the number of girls who continue to pursue their graduation even after marriage. A BBA student, she set the record by securing a University rank while being married.
- There is increase in the number of girls from rural areas who seek admission in the college by availing the facilities like Free-ships and Scholarships. Also, van facilities which create accesses to students from remote areas.
- Students are given an opportunity to not only get the classroom education but are exposed to a wider range of curricular and co-curricular activities by participating and winning prizes at University level competition

Problems encountered and resources required:

- It is difficult to ensure that all the deserving students are provided with the financial support as the number of students from low income groups seeking admission is increasing every year.

Attitudes of the parents, socio-cultural norms that restrict number of girls to presume their education even after getting married.

## **Best Practice-II "Knowledge shared is knowledge squared"**

### **• Objective of the practice:**

- To enable Discussion and Productive Outcomes.
- To enhance the communication skills.
- To optimal utilization of time during the lockdown (Pandemic).
- To help in self study.
- To Increase Morale of the faculties.
- To create a stress-free environment during the COVID.
- To improve the organizational skills.

The context:

- COVID-19 was declared as a global pandemic in March 2020. It impacted all walks of life including education. It affected educational systems worldwide as well in India, leading to the near total closures of schools, universities and colleges.

COVID-19 pandemic has brought a lot of challenges to the human beings; most effected sector is education sector, in which online classes are most challenging for the students and teachers.

With the shift from class room teaching to online classes, there was changes in the number of classes held. During the lockdown period, only four hours of classes were conducted, which created a window of two hours for faculty only.

To utilize this time in the best way, possible a programme was developed where each faculty choose a topic for presentation apart from subject oriented topics i.e., general topics useful for faculties all-round development.

The program was aimed at empowering faculties in higher educational methodologies in meeting the challenges of the 21st century mandating of digital technology.

The practice:

- To boost the morale of the faculties during the challenging times of COVID-19, a new program was planned for the faculties.
- Staffs were encouraged to take up topics for presentation other than their subjects.



- A wide range of topics across different fields were selected for the presentation.
- The presenters used many audio-visual medium and power points to retain the interest of the audiences.
- After the presentations a healthy discussions on the topics were conducted.

List of presentations.

Sobiya P: Creativity

Shilpa; Difficulties of being good and how to win.

Eshwari J: Personality Development and Motivation.

M Bhagyashree : Corruption in India and global entrepreneurship.

Amrin Samar Sultana: Stress Management.

Srinivas N: Goods and Service Tax.

Jyothesh M: Work life Balance.

Shelvi M: Personality Development

Srinivas R : Mobile Network

Poornima N V : After Graduation.

Madhu Sudhan : Digital Marketing

It created a healthy competition among the faculties to excel in their presentation.

Evidence of success:

- Since a wide variety of topics across different areas were selected for presentation, created an opportunity for the audience to learn new things.
- It helped the faculties to enhance their communication skills as the audiences were their learned friends.
- It was seen as a medium to boost the morale of the faculties during the tough times of COVID-19.
- It was seen as medium of distress by the faculties during the stress situation of lockdown.
- It helped in enhancing the English proficiency levels of the faculties.

- It encouraged all the staff to eagerly participate in the discussions after the presentation.
- It increased the morale of the faculties during the stress situation of lockdown.
- It provided an opportunity to the faculties to come up with innovative ideas in expressing their ideas.
- It helped the faculties in improving their body language as a means of communication tool.
- It was seen as an opportunity to improve the organization skills of the faculties as they had to present the topic in a stipulated time.
- It was also a medium for self study the faculties as the chosen topics were different from their field of interest.

Problems encountered and resources required:

- Sometimes the chosen topics gave way for debates among the faculties.
- Only few of them got the chance to present as the offline classes were commenced.
- Sometimes mere power point presentation could not make justice to the topics since there was time constraint.

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

##### Institutional Distinctiveness

As the Mission of our college states, “Vishwa Chethana Degree College aims to provide quality education by adhering to the curriculum, that lead to the successful completion of degree and a bright future, also to establish value-based and skill-based education in all the streams” through the disciplined form of uniform is our uniqueness. Our institution’s one of the pioneers is to introduce uniform for degree classes in the locality.

The aim of enforcing uniform among the students is:

- To avoid distractions in the classroom

When all the students wear the same kind of dress, there will be less distraction in the class. Students won't bother to think of asking their parents to get that pair of shoes that his/her classmate is wearing in the middle of a Science class, since the students are at college to learn. Thus, anything that serves as a distraction should not be simply tolerated.

- To instil a sense of equality among students

Unhealthy competition about clothes can be reduced among the students. It takes the burden off both parents and students from having to keep up with the latest trend. Wearing uniforms will also instil in the students, a sense of equality and remove economic barriers.

- To enhance academic performance

Wearing a uniform will not directly improve the academic performance, but as mentioned, it reduces distractions in the classroom. Staying focused in the classroom is key to better understanding what students are learning and they will come out with flying colours.

- To develop a sense of belonging to the institution

Uniforms will promote the sense of belongingness towards the college as the students proudly carry the badge on all day. It creates an identity among students and staff, while encouraging the value of togetherness and unity. While students appear same with everyone at college, uniforms help to distinguish students from other institutions when the students attend different events at university or inter college levels.

- To promote better discipline

It is the time when they are a student that they learn the basic tenets of discipline and control. Wearing a uniform reduces absenteeism, promotes college attendance, pay attention to their studies and instils a lot of discipline, focus and good behaviour. Most importantly, it induces presentation skills, which help them talk with confidence and gives a sense of motivation and purpose.

- To save time

When students wear uniforms, it helps them in saving a lot of time as they do not have to select different clothes to wear to college every day. The same uniform has to be worn every day to college and students just have to take them out and wear them.

- To identify outsiders easily

When all the students wear the same uniform into the college, any student or person entering the college from outside is easily identified.

- Identification of students

Uniforms give identity to students which are the reason no student can roam around in the streets during the college hours as they would be easily recognizable.

- To be cost effective

Spending large amounts of money on trendy jeans and other designer clothes is expensive for the parent. Uniforms are not very expensive and students can buy for a much lesser price. As a result, they will not have to waste their time on deciding the right choice of clothes and will focus more on going to college.

- To make students act responsibly and be on their best behaviour

Students start to act more responsible when they wear a uniform and are seen to be on their best behaviours. Students are likely to treat teachers, staff and their parents with more respect and kindness when they are in a uniform.

- To improve teacher's expectations

Teachers have been found to subconsciously set different expectations for students depending on how well they are dressed. But if everyone wears the same uniforms, teachers will have similar expectations for everyone, and will thus teach in a more fair way.

- To encourage environmental initiatives

Uniforms reduce the total amount of clothing students must buy. Colleges incorporate this into a lesson about conserving resources and protecting the environment.

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

Our institution is a good scorings College in Anekal Taluk. The college has achieved many awards in sports and academics. The PG and UG Department has the credit of getting university ranks and Gold Medals. In addition to the information provided in SSR regarding our college, we wish to add the following as our long-term goals which are already in the domain of planning.

- Construction of another degree College.
- Extension of Sports facilities.
- Construction of Auditorium.
- Plans for collaborations with companies for placement.
- More MOUs and Collaborations in future institutional development.
- Development of academics and co curricular activeties.
- Plan to make all class rooms as ICT enabled class rooms.
- Smart board, e-library, language labs and other new softwares for the computer lab.
- faculty members are encouraged and providing support to increase their paper publish in reputed journals.

### Concluding Remarks :

Our college is one of the established institution in Anekal taluk under Bharath Educational Trust. The college is affiliated to Bangalore University. It has achieved a very good success in academics. It has been serving the society from last 8 years and providing the value of education to enhance students life.

Various committees are framed for smooth functioning of the college. Feedback from students are collected, analysed and right action has taken to modify it. It follows best practices and extension activities in accordance with the needs of the society. We beleive as institution of Higher Education it is our responsibility to work for the betterment. The teaching and learning process supports to enhance the methodologies. The college is Identifying its students, teachers and the staff needs and requirements for smooth functioning of our curriculam activities. We look forward to be a very good campus blended with values which supports to help upcoming generation. College is committed to give equal opportunities to all, and offers an excellent learning environment with a great supportive system that enables students to achieve their success.